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## CABINET AGENDA

**Membership:** Councillor Cheshire (Chairman)

Councillors Bains, Pike, Briggs, Guest, Turner and Wilson

**Meeting:** Cabinet

**Date:** Wednesday 8 February 2017

**Time:** 2.00 pm

**Venue:** Hollybank Room, Public Service Plaza, Civic Centre Road,  
Havant, Hants PO9 2AX

The business to be transacted is set out below:

Nick Leach  
Monitoring Officer

31 January 2017

Contact Officer: Penny Milne 02392446234  
Email: [penny.milne@havant.gov.uk](mailto:penny.milne@havant.gov.uk)

Page

### PART 1 (Items open for public attendance)

#### 1 Apologies for Absence

To receive and record any apologies for absence.

#### 2 Minutes

1 - 8

To confirm the minutes of the last meeting held on 16 November 2016.

#### 3 Matters Arising

To consider any matters arising from the minutes of the last meeting.

<b>4</b>	<b>Declarations of Interests</b>	
	To receive and record any declarations of interest.	
<b>5</b>	<b>Chairman's Report</b>	
<b>6</b>	<b>Cabinet Lead Delegated Decisions, Minutes from Meetings etc.</b>	<b>9 - 12</b>
	To note the minutes of the meeting of the Portchester Crematorium Joint Management Committee held on 12 December 2016.	
<b>7</b>	<b>Recommendations from the Scrutiny Board</b>	
<b>7a</b>	<b>Review into the Need for a new Cemetery in the Borough</b>	<b>13 - 18</b>

### **Leader of the Council and Cabinet Lead for Corporate Strategy, Finance and Devolution**

<b>8</b>	<b>Revenue and Capital Budget 2017/18 to 2021/22</b>	
<b>8a</b>	<b>Recommendations from the Scrutiny Board</b> Report to follow.	
<b>8b</b>	<b>Report to Cabinet</b>	<b>19 - 50</b>
<b>9</b>	<b>Public Sector Audit Appointments</b>  Report to follow.	

### **Cabinet Lead for Economy, Planning and Development, Prosperity Havant**

<b>10</b>	<b>CIL Spending 2016/17</b>	<b>51 - 100</b>
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### **PART 2 (Confidential items - closed to the public)**

None.

## **GENERAL INFORMATION**

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### **Internet**

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### **Public Attendance and Participation**

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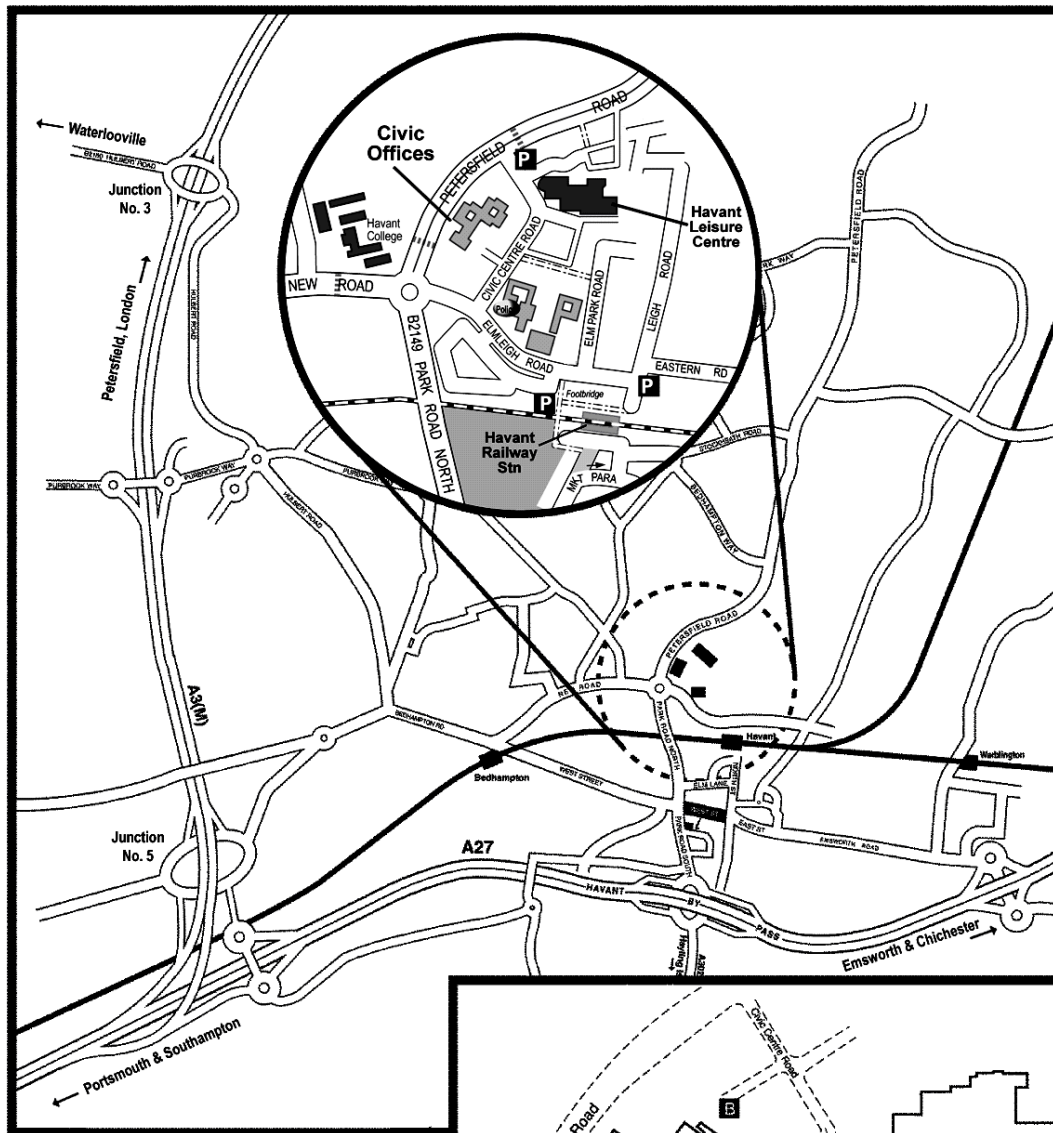
## **PROTOCOL AT MEETINGS – RULES OF DEBATE**

### **Rules of Debate**

- Councillors must always address each other as “Councillor ...” and must always address the meeting through the Chairman;
- A motion must relate to the business included on the agenda or accepted by the meeting as urgent business
- A motion must be proposed and seconded before it is debated until it is either accepted or rejected by a vote;
- An amendment can be proposed to the original motion and this must be seconded before it is debated;
- An amendment cannot be considered if it is inconsistent with an amendment previously adopted or repeats an amendment previously rejected;
- The mover of an original motion may, with the consent of the mover of an amendment, incorporate an amendment into the motion;
- Only one amendment may be moved at a time. No further amendments can be moved until the previous amendment has been dealt with;
- Each amendment must be voted on separately;
- If an amendment is carried, the amended motion becomes the substantive motion to which further amendments may be moved;
- If an amendment is lost, other amendments may be moved to the original motion.
- The mover may withdraw an amendment at any time
- After an amendment has been carried, the Chairman will read out the amended (substantive) motion, before accepting any further amendment, or if there are none, put it to the vote.

### **Voting**

- Voting may be by a show of hands or by a ballot at the discretion of the Chairman;
- Councillors may not vote unless they are present for the full duration of the item;
- Where there is an equality of votes, the Chairman may exercise a second (casting) vote;
- Two Councillors may request, before a vote is taken, that the names of those voting be recorded in the minutes
- A recorded vote will always be taken in respect of approval of the Annual Budget
- Councillors may not vote unless they are in the meeting for the full debate on any particular item
- A Councillor may request that his/her vote be recorded in the minutes



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